SHRM CERTIFICATION
AT-A-GLANCE

SHRM-CP
SHRM-SCP

2018 SHRM-CP AND SHRM-SCP
EXAM SCHEDULE

	SPRING 2018 WINDOW	WINTER 2018 WINDOW
EXAM DATES	May 1–July 15, 2018	December 1, 2018–February 15, 2019
APPLICATIONS ACCEPTED	January 2	May 14
APPLICATION DEADLINE	March 23	October 19
LATE APPLICATION DEADLINE*	April 13	November 9

Additional $75 USD nonrefundable late application fee.

SHRM-CP AND SHRM-SCP
EXAM APPLICATION FEES**

SHRM MEMBER	$300 USD
NONMEMBER	$400 USD

**Includes $50 USD nonrefundable application processing fee.*

ELIGIBILITY REQUIREMENTS
shrmcertification.org/eligibility

APPLY FOR THE EXAM
shrmcertification.org/apply

FIND AN EXAM LOCATION NEAR YOU
prometric.com/shrm

Downloadable Resources

SHRM Certification Handbook
Includes exam pricing, testing windows, eligibility requirements and the application process; preparing for the SHRM certification exam; and what to expect on exam day.

shrmcertification.org/certificationhandbook

SHRM Recertification Handbook
Learn more about the value of maintaining your credential, what are qualifying activities, what are the categories of professional development credit (PDC) and how to apply for recertification.

shrmcertification.org/recertificationhandbook

SHRM Body of Competency & Knowledge™
Describes the SHRM Body of Competency and Knowledge (SHRM BoCK™), which forms the basis for the SHRM Certified Professional (SHRM-CP®) and SHRM Senior Certified Professional (SHRM-SCP®) certifications.

shrmcertification.org/SHRMBOCK

SHRM Recertification Provider Guide
Describes the benefits of becoming a SHRM Recertification Provider***, qualifications, application process, program guidelines, fees and acceptable programming topics.

shrmcertification.org/recertificationproviderguide

*****SHRM Chapters, State Councils and Education Partners are automatically approved as SHRM Recertification Providers.*

IT'S TIME TO
SET YOURSELF APART

It's time to prove that you're prepared for the pivotal role an HR leader plays in transforming the workplace.

Unlike memorization-based certification credentials, SHRM-CP and SHRM-SCP measure an HR professional's most critical skill: the ability to apply HR principles to real-life situations. No other exam compares.

The SHRM credentials are:

UNIVERSALLY APPLICABLE
Built upon one comprehensive SHRM Body of Competency and Knowledge, SHRM certification is applicable across industries, geographic borders, job responsibilities and career levels.

COMPETENCY-BASED
SHRM certification tests your ability to apply your knowledge on the job. After all, HR isn't all facts and figures, but rather how you effectively implement your knowledge in the workplace every day.

FOCUSED ON ADVANCEMENT
More than 5,000 employers are seeking SHRM credential-holders every month. Boost your confidence to take that next step in your HR career or to distinguish yourself in a job search.

BACKED BY SHRM
SHRM certification is the only HR certification offered by the world's largest HR membership organization. As the industry leader in HR professional development, SHRM has supported more than 100,000 employers representing 140 million employees worldwide.

HOW TO PREPARE FOR YOUR EXAM
SHRM Learning System for SHRM-CP/SHRM-SCP
shrmcertification.org/learning

The SHRM Learning System® delivers the most effective SHRM-CP and SHRM-SCP certification preparation. Interactive, online study tools and learning modules that reflect current HR content prepare you for the SHRM-CP or SHRM-SCP certification exam. SHRM has created four learning options to meet every learning style:

» Self-Study Program
» Instructor-Led Programs
　　» SHRM Certification Preparation Seminars (in-person and virtual options)
　　» SHRM Education Partner Programs
» SHRM Organizational Training & Development Programs

SHRM
SOCIETY FOR HUMAN
RESOURCE MANAGEMENT

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